

MINUTES OF PROCEEDINGS

At the meeting of the Council for the District of Dover held at the Council Offices, Whitfield on Wednesday, 8 May 2002 at 6.00 pm.

Present:

Chairman: Councillor Mrs W Hansell

Councillors:

G P Allt	T A Bamfield	S F Bannister
B W Bano	Mrs H Bartolo	Mrs E M Bird
Mrs J A Birkett	T J Birkett	Mrs M Burnham
B W Butcher	D G Clements	N J Collor
B A C Curtis	Miss C M Edwards	R Frayne
M S Furnival	P G Heath	G F Henson
B J Hersey	P Holt	G J Hood
L H Knight	S A Launder	S G Leith
B Martin	K Mills	Mrs J M Munt
Mrs S R Nicholas	A S Pollitt	Mrs J C Record
J Rees	A F Richardson	R Rook
Mrs E D Rowbotham	K W Sansum	Mrs M M Sansum
P W Sheldrake	Mrs D G Smallwood	Mrs M J Smith
R J Tant	K Tranter	Mrs B Walters
D Watson	D S Watts	P J Wells
Mrs S K Whisker	R M Willmington	F E Woodbridge

Apologies for absence were received from Councillor T J Bartlett, H J Bragg, F J W Scales, Mrs M B Smith, M B Trussler and P A Watkins.

1 ELECTION OF A CHAIRMAN

It was moved by Councillor R M Willmington, duly seconded and

RESOLVED: That Councillor Mrs W Hansell be elected Chairman of the Dover District Council until the annual meeting of the Council in 2003.

(Councillor Mrs W Hansell, having made her declaration of acceptance of office, took the Chair.)

2 VOTE OF THANKS TO CHAIRMAN

It was moved by Councillor P J Wells, seconded by Councillor A F Richardson and

RESOLVED: That the Council places on record its appreciation of the manner in which Councillor Mrs W Hansell has carried out the duties of Chairman of the Council during the past year.

3 ELECTION OF A VICE-CHAIRMAN

It was moved by Councillor P J Wells, duly seconded and

RESOLVED: That Councillor F E Woodbridge be elected Vice-Chairman of the Dover District Council until the annual meeting of the Council in 2003.

(Councillor F E Woodbridge then made his declaration of acceptance of office.)

4 VOTE OF THANKS TO OUTGOING VICE-CHAIRMAN

It was moved by Councillor P J Wells, duly seconded by Councillor A F Richardson and

RESOLVED: That the Council place on record its appreciation of the manner in which Councillor Mrs E D Rowbotham has carried out her duties as Vice-Chairman of the Council during the previous year.

5 MINUTES

The Minutes of the meeting of the Council held on 30 April 2002 were approved as a correct record and signed by the Chairman.

6 CODE OF CONDUCT

The Managing Director reminded Members of their obligation with regard to the Code of Conduct which had been adopted at the previous meeting.

7 CONSTITUTION

The Head of Legal Services submitted a copy of the Council's Draft Constitution which comprised of the draft version presented to the Council, at its meeting on 30 April, and an update detailing additional information and minor amendments to the original document. In addition, the Head of Legal Services identified that arrangements regarding the Scheme of Delegations, in so far as it applied to executive business, should be clarified to enable the Leader to amend the Scheme of Delegations and to implement these arrangements without requiring formal adoption by the Council. However, it was confirmed that amendments to the Executive Scheme of Delegations would be reported, as soon as practicable, to the Council.

Councillor P J Wells moved, it was duly seconded and

RESOLVED: That the Draft Constitution of the Council, as amended, be approved and adopted and the Council's new executive arrangements be implemented.

8 ELECTION OF A LEADER

Councillor B W Bano moved, it was duly seconded and

RESOLVED: That Councillor P J Wells be elected Leader of the Council until the annual meeting of the Council in 2003.

9 APPOINTMENT OF CABINET

Councillor T J Birkett moved, it was duly seconded and

RESOLVED: (a) That the Executive shall comprise of the Leader of the Council and a Cabinet comprising of seven Members.

(b) That the following persons be appointed for the ensuing year:

Leader and Cabinet

Leader	P J Wells
Deputy Leader	S F Bannister
Portfolio Holder for IT and Financial Services	K Mills
Portfolio Holder for Staffing and Performance	K W Sansum
Portfolio Holder for Community	Mrs J A Birkett
Portfolio Holder for Regeneration	B W Bano
Portfolio Holder for Opportunity	G J Hood
Portfolio Holder for Environment	Mrs J M Munt

(c) That it be noted the Shadow Cabinet will comprise of the following:

Shadow Cabinet

Leader of the Opposition Group	A F Richardson
Deputy Leader of the Opposition Group	F J W Scales
Portfolio Holder for IT and Financial Services	G F Henson
Portfolio Holder for Staffing and Performance	T J Bartlett
Portfolio Holder for Community	Mrs J C Record
Portfolio Holder for Regeneration	P A Watkins
Portfolio Holder for Opportunity	N J Collor
Portfolio Holder for Environment	P G Heath

10 APPOINTMENT OF COMMITTEES

RESOLVED: (a) That, in accordance with the provisions of the Local Government and Housing Act 1989, the membership of Council Committees until the next annual meeting of the Council be as indicated below:

Planning Committee

B W Butcher
M S Furnival
P G Heath
S G Leith
J Rees
Mrs M M Sansum
Mrs D G Smallwood
Mrs M B Smith
Mrs B Walters
D Watson
Mrs S K Whisker
R M Willmington

Regulation & Licensing Committee

Mrs H Bartolo
Mrs M Burnham
Miss C M Edwards
R Frayne
Mrs W Hansell
B J Hersey
P Holt
R Rook
K W Sansum
R J Tant
D S Watts
F E Woodbridge

Scrutiny (Performance Management) Committee

G P Alt
T J Bartlett
H J Bragg
M S Furnival
G F Henson
C D Hyde
L H Knight
S A Launder
Mrs S R Nicholas
Mrs E D Rowbotham
Mrs M M Sansum
R M Willmington

Scrutiny (Community and Regeneration) Committee

Mrs H Bartolo
Mrs E M Bird
D G Clements
B A C Curtis
B Martin
Mrs J C Record
A F Richardson
Mrs E D Rowbotham
Mrs M J Smith
K Tranter
Mrs B Walters
P A Watkins

Scrutiny (Transport, Opportunity and Access) Committee

T A Bamfield
T J Birkett
Mrs M Burnham
N J Collor
Miss C M Edwards
B J Hersey
A S Pollitt
J Rees
F J W Scales
Mrs D G Smallwood
R J Tant
M B Trussler

Standards Committee

H J Bragg
B A C Curtis
Mrs W Hansell
F E Woodbridge
Mrs S K Whisker

(Note: The re-appointment of Mrs A C S Ide and J R Paterson as Members of the Committee for a further period of twelve months was confirmed.)

- (b) That the membership of other Committees until the next annual meeting of the Council be as indicated below:

Dover Joint Transportation Board

N J Collor
R Frayne
G J Hood
Mrs E D Rowbotham
K Tranter
P A Watkins
R M Willmington

Joint Staff Consultative Committee

T J Bartlett
B A C Curtis
Mrs W Hansell
P G Heath
K Mills
Mrs S R Nicholas
K W Sansum
K Tranter

Joint Health, Safety and Welfare
Consultative Committee

T J Bartlett
B A C Curtis
Mrs W Hansell
P G Heath
K Mills
Mrs S R Nicholas
K W Sansum
K Tranter

Discretionary Payments Board

Mrs M Burnham
G F Henson
B J Hersey
Mrs M M Sansum
F J W Scales
K Tranter
R M Willmington

11 APPOINTMENT OF CHAIRMEN, VICE-CHAIRMEN AND SPOKESPERSONS

RESOLVED: (a) That, until the next annual meeting of the Council, the Chairmen and Vice-Chairmen of the Committees be indicated below:

<u>Committee</u>	<u>Chairman</u>	<u>Vice-Chairman</u>
Planning	M S Furnival	J Rees
Regulation & Licensing	K W Sansum	Mrs M Burnham
Scrutiny 1 (Performance Management)	Mrs S R Nicholas	G F Henson
Scrutiny 2 (Community & Regeneration)	B Martin	P A Watkins
Scrutiny 3 (Transport, Opportunity & Access)	T A Bamfield	N J Collor
Standards	Mr J Cronk	B A C Curtis

(b) That, until the next annual meeting of the Council, the Spokespersons on the Scrutiny Committees be as indicated below:

	<u>Spokesman</u>	<u>Deputy Spokesman</u>
Scrutiny 1 (Performance Management)	L H Knight	G P Allt
Scrutiny 2 (Community & Regeneration)	Mrs E D Rowbotham	K Tranter
Scrutiny 3 (Transport, Opportunity & Access)	A S Pollitt	R J Tant

12 SCHEME OF DELEGATIONS

The Head of Legal Services reported on the Council's proposed Scheme of Delegations and in addition, requested that it be reaffirmed as part of the Scheme that delegated arrangements be made between the County Council's Executive,

and this Council's Executive under the Highways Partnership Agreement including the operation of a Dover Joint Transportation Board.

The Leader presented the Executive Scheme of Delegations as identified in the Constitution Update.

It was moved by Councillor P J Wells, duly seconded and

- RESOLVED:
- (a) That the Council's Scheme of Delegations be adopted.
 - (b) That the Executive Scheme of Delegations (including the arrangements under the Highways Partnership Agreement) be received.

13 DATES OF MEETINGS

RESOLVED: That the following dates be fixed for meetings of the Council during the ensuing year:

12 June 2002
18 July 2002
11 September 2002
2 October 2002
6 November 2002
18 December 2002
29 January 2003
28 February 2003*
26 March 2003
23 April 2003
14 May 2003 (Annual Council Meeting)

14 OUTSIDE BODIES

It was moved by Councillor P J Wells, duly seconded and

RESOLVED: That appointments for representatives to outside bodies be made until the next annual meeting of the Council as identified below:

Port Health Authorities – Councillor Mrs H Bartolo

R V Coleman Trust – Councillor R J Tant

South East Employers – Councillor K W Sansum

River Stour (Kent) Internal Drainage Board –
Councillor B A C Curtis

The meeting ended at 6.52 pm